



AIIMS-BLS(B)(2)(II)/20-5903

13 January, 2024

**Advertisement Notice**

**AIIMS Bilaspur** is an apex health care Institute, established by the Ministry of Health and Family Welfare, Government of India under the “Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)” with the aim of correcting regional imbalances in quality tertiary level health care in the country and attaining self-sufficiency in graduate and postgraduate medical education and training. Applications are invited in the prescribed proforma from suitable candidates for filling up the following Group ‘A’ post on **DEPUTATION BASIS** in All India Institute of Medical Sciences, Bilaspur (H.P.).

S.No.	Post Code	Name of Post	Level as per 7 <sup>th</sup> CPC	No of Posts
1.	AB/D/23-01	Medical Superintendent	Level 14	01
2.	AB/D/23-02	Assistant Controller of Examination	Level 11	01
3.	AB/D/23-03	Nursing Superintendent	Level 11	01
4.	AB/D/23-04	Administrative Officer	Level 10	01

\* **Candidates who have applied w.r.t. to Advertisement No. AIIMS-BLS(B)(2)(II)/20-4743 dated 02 December, 2023 do not need to apply again.**

For application form, eligibility criteria, desirable qualifications/experience, and related details, please visit <https://www.aiimsbilaspur.edu.in/recruitment>. Applications completed in all respect should be sent through proper channel to Recruitment Cell, Admin Block, All India Institute of Medical Sciences, Bilaspur H.P. which shall be received within 30 days from the date of publication of vacancy on the Institute Website. The essential qualification experiences etc. required to apply for these posts are as under: -

S.No.	Name of Post	Eligibility Criteria	No. of Posts
1.	<b>Medical Superintendent</b>	<p><b>Essential Eligibility Criteria: -</b></p> <p>I) A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfill the conditions specified in Section 13(3) of the Act.</p> <p>II) A Postgraduate qualification, e.g., M.D. or M.S. or a recognized qualification equivalent thereto</p> <p><b>OR</b></p> <p>M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p><b>Experience:</b> Ten years’ experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>	01

2.	<b>Assistant Controller of Examination</b>	<p><b>Essential Eligibility Criteria: -</b> Officers under Central/ State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis.</p> <p><b>Or</b> At least 5 years of regular service in the post in P.B. 3, with Grade Pay of Rs. 5400 or higher.</p>	01
3.	<b>Nursing Superintendent</b>	<p><b>Essential Eligibility Criteria: -</b> Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts</p> <p><b>Or</b> Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-</p>	01
4.	<b>Administrative Officer</b>	<p><b>Essential Eligibility Criteria:</b> Officers under the Central / State / U.T. Governments / Universities / Statutory / Autonomous Bodies or Research &amp; Development Organizations</p> <p>I. Holding analogous posts on regular basis.</p> <p><b>Or</b> With 2/3 years of regular service in posts in the grade pay of 4800 or 4600 respectively in relevant field</p>	01

### **How to Apply: -**

The candidate(s) who submit(s) their offline application must also submit self-attested copies of all relevant certificates regarding Age, Qualification, Experience including Proof of Payment, Caste certificate in prescribed Proforma, EWS/PwBD Certificate, NOC, other relevant testimonials along with a printout of the application (Appendix-I), with covering letter immediately so as the same reaches to the following address on or **before 13.02.2024 by 5.00 P.M. positively.**

**Deputy Director Administration,  
3rd Floor, Administrative Block (Recruitment Cell),  
All India Institute of Medical Sciences Kothipura, Bilaspur  
Himachal Pradesh-174037**

The envelope containing the application(s) should be super-scribbled as “**Application for the post of ..... on Deputation Basis for AIIMS, Bilaspur (H.P.)**”

**Failure to submit hard copy by due date will lead to cancellation of candidates.**

### **GENERAL CONDITIONS INFORMATION FOR THE CANDIDATES**

1. The Executive Director, AIIMS Bilaspur (H.P.) reserves the right to vary the vacancies or cancel the exercise at any stage of the process without assigning any reason.
2. The maximum age limit for applying for the posts mentioned above on deputation is 56 years as of the last date of receipt of application. However, for the post of Medical Superintendent the maximum age limit is 58 years.
3. The initial period of deputation shall ordinarily be three years from date of appointment and the same will be regulated as per DoPT guidelines.

4. **While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies by competent authority of the applicant's up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the application. It may also be clearly stated that no vigilance/disciplinary proceedings are pending or contemplated against the candidates concerned. Application without vigilance clearance and ACRs/APARs Dossiers will not be considered. Supporting documents related to qualification, experience etc. may also be self- attested.**
5. The applications received after the last date, without signature of the candidate or incomplete or not forwarded through proper channel will be summarily rejected.
6. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's OM/order issued/ amended from time to time.
7. All the posts carry usual allowance as admissible to Central Government Employees of similar status and other allowances sanctioned in AIIMS Bilaspur (H.P.).
8. AIIMS Bilaspur (H.P) reserves right to conduct written test or interview to shortlist/select the candidates for any post as mentioned in the notification.
9. The posts advertised in the advertisement **ARE NOT APPLICABLE FOR THE CANDIDATES WORKING IN PRIVATE ORGANIZATION/INSTITUTE ETC.**
10. Applicants are advised to visit AIIMS Bilaspur (H.P.) website <https://www.aiimsbilaspur.edu.in/recruitment> regularly for updates regarding this advertisement. All future updates shall be published only in our website.
11. Mere eligibility will not vest any right on any candidate for being called for Interview.
12. The decision of the institute in all matters will be final. Canvassing in any form will lead to disqualification of candidature.

Clarification & Enquires: -

Mail to: [helpdesk.rec@aiimsbilaspur.edu.in](mailto:helpdesk.rec@aiimsbilaspur.edu.in)

**Sd/-**  
**Medical Superintendent**  
**AIIMS-Bilaspur (H.P.)**